

# PIBCA - HEALTH & SAFETY POLICY

This safety statement is in accordance with the requirements of CIBTAC's policy standard and the "Safety, Health and Welfare at Work Act 1989".

**Perfect Image Beauty & Cosmetology Academy (PIBCA)** is committed to providing healthy conditions and a safe training environment for both students and staff.

The students and employees of the PIBCA are the most important resource that the school/college has, thus their safety, health and welfare in the school/college are the greatest responsibility of the Proprietor.

To ensure the continued safety, health and welfare of all employees and students the Proprietor undertakes to maintain a safe and pleasant working environment. This is achieved by providing a safe environment, processes and procedures through:

- The use of state of the art equipment
- Regular maintenance of this equipment
- Documented Fire Evacuation Procedure
- Ongoing training of tutors
- Provision of proper facilities
- Education of students in the safe use of all electrical equipment
- Ensuring students will be trained to carry out their job in the safest possible way
- Ensuring students will not be allowed to use equipment they have not been fully trained on
- Instilling the importance of good housekeeping in both tutors and students i.e. always keep work areas tidy, ensuring aisle ways in the immediate vicinity are kept free. No trailing wires or over loaded sockets etc.
- Reporting any accident no matter how trivial which occurs on our premises to the tutors, course consultants or Proprietor
- Ensure all tutors and students cover basic first aid
- Ensure all tutors and students know where the first aid box is and where the exits are.

However, for a safe and pleasant working environment to be maintained the direct co-operation and active participation of each and every student and tutor must be given.

Each person must exercise care in their daily activity, care for themselves and their colleagues, this includes:

- Being alert at all times to potential hazards
- Using equipment safely
- Following procedures
- Using training provided
- Observing good house-keeping practice
- Reporting hazards to the proprietor