

Refund/Withdrawal Procedures

In accordance with the Refund Policy as stated in the **Standard Student Contract** between **Perfect Image Beauty & Cosmetology Academy (PIBCA)** and the **Student**. The Student shall be entitled to immediately withdraw from the course or ask for refund by giving written notice to PIBCA of his/her intention to do so under Clause 3.1.1- 3.1.5

Course transfers are subject to approval from PIBCA or otherwise agree between PIBCA and the Student (3.1.5).

THERE SHALL BE NO REFUND FOR PIBCA SPONSORED STUDENTS.

All application and administration fees paid to PIBCA are **non-refundable**. Only the paid course fees are refundable on the following conditions:

3.1.1 REFUND POLICIES

3.1.2 Withdrawal for Cause:

Subject to Clause 7, the Student shall be entitled to immediately withdraw from the Course by giving written notice to PIBCA of his/her intention to do so under the following circumstances:

- (i) PIBCA fails, for any reason, to commence the Course on the Commencement Date;
- (ii) PIBCA fails, for any reason, to complete the Course by the Completion Date;
- (iii) PIBCA terminates the Course for any reason prior to the completion of the Course; or
- (iv) PIBCA is in material breach of its obligations under this Agreement.

3.1.3 Refunds for Withdrawal for Cause:

PIBCA shall, as soon as practicable after receiving the Student's notice of withdrawal under Clause 3.1.2 (and in any event no more than fourteen (14) days after receiving such notice) refund to the Student:

- (i) The entire amount of the Tuition Fees and Deposit.
- (ii) Administrative charge is not refundable as mentioned in Schedule 2.3 Clause 1 under Administration Fees.

3.1.4 Withdrawal Without Cause and Refunds:

Where the Student withdraws from the Course for any reason other than those set out in Clause 3.1.2 or Clause 7, PIBCA shall as soon as practicable after receiving the Student's written notice of withdrawal (and in any event no more than fourteen (14) working days after receiving such notice) refund to the Student the entire amount (100%) of the Deposit (less all such deductions which PIBCA is entitled to make in accordance with Clause 3.1.3)

% of [the aggregate amount of the Course Fees and Additional Fees paid under Clause 1.7 and 1.10]	If Student's written notice of withdrawal is received
100%	If the written notice of withdrawal is received more than 60 days before course commencement.
75%	If the written notice of withdrawal is received 30 days to 60 days before course commencement.
25%	If the written notice of withdrawal is received less than 30 days to 1 day before course commencement.
10%	If the written notice of withdrawal given from 1st day to 14th day after course commencement.
0%	If the written notice of withdrawal given more than 14 days after course commencement.

3.1.5 Deemed Withdrawal:

A Student who transfers from the Course to another course with PIBCA shall, for the purposes of this , be deemed to have withdrawn from the Course and the provisions of Clause 3.1.4 shall apply save as otherwise agreed between PIBCA and the Student.